

Minutes of a meeting of the General Purposes Licensing Casework Sub- Committee on Monday 20 October 2025

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Committee members present:

Councillor Ottino

Councillor Muddiman (Chair)

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer

Alison Daly, Legal Advisor

Emma Thompson, Senior Licensing Compliance Officer

Apologies:

Councillor(s) Yeatman sent apologies.

172. Declarations of Interest

Councillor Ottino noted that both applicants live within the ward he serves as a councillor, however confirmed that he had never met either, or possessed any previous awareness of them and therefore did not declare any interest.

173. Procedure to be followed at the meeting

The Sub-Committee noted the relevant procedure for the meeting.

174. Minutes

The Sub-Committee resolved to **approve** the minutes of the meetings of 8 September and 29 September 2025 as true and accurate records.

175. Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

176. Confidential Minutes

The Sub-Committee resolved to **approve** the confidential minutes of the meetings of 8 September and 29 September 2025 as true and accurate records.

177. Application to drive Private Hire Vehicles

The Sub-Committee and applicant agreed to defer the case to the next meeting.

178. Application to drive Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Refuse** the application.

179. Dates of future meetings

The dates of future meetings were noted.

The meeting started at 6.05 pm and ended at 7.40 pm

**Chair
2025**

Date: Monday 3 November

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.